

JUSTICE COURT, LAS VEGAS TOWNSHIP Clark County, Nevada	Case No: _____ Department No: _____
Name of Plaintiff(s) / Counterdefendant:	<p style="text-align: center;">MOTION FOR SERVICE OF SMALL CLAIMS COMPLAINT OR COUNTERCLAIM BY CERTIFIED MAIL</p> Filed by : <input type="checkbox"/> Plaintiff <input type="checkbox"/> Counterplaintiff
VERSUS	
Name of Defendant(s) / Counterplaintiff:	

The undersigned Plaintiff or Counterplaintiff (“Movant”) requests that the Court allow service of process to be made upon *(Name of Defendant(s) or Counterdefendant(s))* _____ by certified mail, return receipt requested. This Motion is made pursuant to JCRCP 91 and is based on the following facts:

The last known address of party on whom service was attempted was *(insert address where service was last attempted)*: _____.

The Movant is informed and believes that this is the last known address of the Defendant/Counterdefendant because *(state why you believe that to be the last known address)*:

_____.

The Movant provided file-stamped copy(ies) to a person over the age of 18 who is neither a party to nor interested in these proceedings, and that person made efforts to personally serve the Defendant(s)/Counterdefendant(s) with process but has been unable to complete service. ***A Declaration of Due Diligence is attached.***

The Movant therefore requests that the Court enter an Order allowing the undersigned to effectuate service by sending a file-stamped copy of the (check one box) Complaint Amended Complaint Counterclaim Amended Counterclaim by certified mail, return receipt requested to the Defendant(s)/Counterdefendant(s) last known address.

Per NRS 53.045, I declare under penalty of perjury that the foregoing is true and correct.

(Signature): _____

(Type or print name): _____

(Date): _____

JUSTICE COURT, LAS VEGAS TOWNSHIP Clark County, Nevada	Case No: _____ Department No: _____
Name of Plaintiff(s) / Counterdefendant:	<p style="text-align: center;">CERTIFICATE OF MAILING: SMALL CLAIMS COMPLAINT OR COUNTERCLAIM BY CERTIFIED MAIL</p> <p style="text-align: center;">Filed by :</p> <p>[] Plaintiff</p> <p>[] Counterplaintiff</p>
VERSUS	
Name of Defendant(s) / Counterplaintiff:	

I certify that I mailed a true and correct copy of the *(check one box)* Small Claims Complaint Amended Small Claims Complaint Counterclaim Amended Counterclaim to Plaintiff Defendant Counterplaintiff or Counterdefendant by certified mail, return receipt requested on *(date mailed)* _____. The Certified Mailing Receipt is attached hereto with the United States Postal Service's legible tracking number.

Affix Return Receipt Card or Post Office Receipt with Tracking Number

Per NRS 53.045, I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____

(Date) *(Signature)*

(Printed Name)

For Court Use Only: Date of Service / Delivery verified per USPS website tracking by Deputy Clerk: _____