

JUSTICE COURT, LAS VEGAS TOWNSHIP Clark County, Nevada	Case No: _____ Department No: _____
Name of Plaintiff(s) / Counterdefendant:	<p style="text-align: center;">MOTION FOR SERVICE OF SMALL CLAIMS COMPLAINT OR COUNTERCLAIM BY CERTIFIED MAIL</p> Filed by : <input type="checkbox"/> Plaintiff <input type="checkbox"/> Counterplaintiff
VERSUS	
Name of Defendant(s) / Counterplaintiff:	

The undersigned Plaintiff or Counterplaintiff (“Movant”) requests that the Court allow service of process to be made upon *(Name of Defendant(s) or Counterdefendant(s))* _____ by certified mail, return receipt requested. This Motion is made pursuant to JCRCP 91 and is based on the following facts:

The last known address of party on whom service was attempted was *(insert address where service was last attempted)*: _____.

The Movant is informed and believes that this is the last known address of the Defendant/Counterdefendant because *(state why you believe that to be the last known address)*:

_____.

The Movant provided file-stamped copy(ies) to a person over the age of 18 who is neither a party to nor interested in these proceedings, and that person made efforts to personally serve the Defendant(s)/Counterdefendant(s) with process but has been unable to complete service. ***A Declaration of Due Diligence is attached.***

The Movant therefore requests that the Court enter an Order allowing the undersigned to effectuate service by sending a file-stamped copy of the (check one box) Complaint Amended Complaint Counterclaim Amended Counterclaim by certified mail, return receipt requested to the Defendant(s)/Counterdefendant(s) last known address.

Per NRS 53.045, I declare under penalty of perjury that the foregoing is true and correct.

(Signature): _____

(Type or print name): _____

(Date): _____

JUSTICE COURT, LAS VEGAS TOWNSHIP Clark County, Nevada	Case No: _____ Department No: _____
Name of Plaintiff(s) / Counterdefendant:	<p style="text-align: center;">CERTIFICATE OF MAILING: SMALL CLAIMS COMPLAINT OR COUNTERCLAIM BY CERTIFIED MAIL</p> <p style="text-align: center;">Filed by :</p> <p>[] Plaintiff</p> <p>[] Counterplaintiff</p>
VERSUS	
Name of Defendant(s) / Counterplaintiff:	

I certify that I mailed a true and correct copy of the (check one box) Small Claims Complaint Amended Small Claims Complaint Counterclaim Amended Counterclaim to Plaintiff Defendant Counterplaintiff or Counterdefendant by certified mail, return receipt requested on (date mailed) _____. The Certified Mailing Receipt is attached hereto with the United States Postal Service's legible tracking number.

Affix Return Receipt Card or Post Office Receipt with Tracking Number

Per NRS 53.045, I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
(Date) (Signature)

(Printed Name)

For Court Use Only: Date of Service / Delivery verified per USPS website tracking by Deputy Clerk: _____