IN THE JUSTICE COURT OF
CLARK COUNTY, STATE OF NEVADA

_____

_____ ,

Defendant(s)/Counterclaimant(s),

     vs.

_____

_____ ,

Plaintiff(s)/Counterdefendants.

Case No.: _____

COUNTERCLAIM
(Small Claims)

I, _____ , being duly sworn, state: that the Plaintiff/Counterdefendant

owes the Defendant/Counterclaimant the sum of $_____ for _____

_____

_____ ; that demand for payment

has been made; that the Plaintiff/Counterdefendant refuses to pay; that the Plaintiff/Counterdefendant either resides,

works or does business in the Township of _____, County of Clark, State of Nevada.

Per NRS 53.045, "I declare under penalty of perjury that the foregoing is true and correct."

Executed on _____   _____
                 (Date)   _(Signature)_
                                            Address: _____

                                            _____

                                            Phone: _____

SUMMONS & ORDER TO APPEAR

NOTICE: YOU HAVE BEEN SUED. THE COURT MAY DECIDE AGAINST YOU WITHOUT YOUR BEING HEARD

UNLESS YOU APPEAR ON THE FOLLOWING DATE:

You are hereby ordered to appear for trial at the Justice Court at the following location:

DEPARTMENT NO. _____, COURTROOM NO. _____, ON THE _____ DAY OF _____, 20_____, AT

THE HOUR OF _____ and present any defense you may have. You are further notified that in the event you do not appear, Default

Judgment will be given against you in the amount claimed due by the Defendant/Counterclaimant, which may result in the garnishment of wages

and the seizure of property. PLEASE BRING WITH YOU ALL WITNESSES, AN ORIGINAL AND 2 COPIES OF ANY EVIDENCE,

RECEIPTS OR BOOKS, NECESSARY TO PROVE YOUR CASE.

APPROPRIATE COURTROOM ATTIRE REQUIRED. NO SHORTS, HALTER OR TANKTOPS.
SHOES ARE REQUIRED. NO FOOD OR DRINK PERMITTED. NO SMOKING IN THE COURTHOUSE.
CHILDREN MUST REMAIN QUIET

(Rev. 06/29/2010)

JUSTICE COURT, TOWNSHIP OF *(insert township name)*

_____**, Clark County, Nevada**

Name of Plaintiff(s):

VERSUS

Name of Defendant(s):

Case No. _____

Department No. _____

AFFIDAVIT OF SERVICE

(Insert name of person performing service) _____, being duly sworn or under penalty of perjury, states that at all times relevant, I was over 18 years of age and not a party to or interested in the above-captioned case; that I received a copy of the *(insert name of documents you served)* _____ _____ on *(insert date you received documents)* _____, 20____; and that I served the same on Defendant *(insert Defendant's name)* _____ on *(insert date and time you served documents)* _____, 20____, at the hour of _____ ___.M., by *(complete appropriate paragraph below)*:

1. ***For personal service per JCRCP 4(d)(6)***: Delivering and leaving a copy with Defendant at *(insert address at which you served)* _____.

2. ***For substitute service per JCRCP 4(d)(6) (other than Orders for Protection)***: Delivering and leaving a copy with *(insert name or physical description of person served)* _____, a person of suitable age and discretion residing at Defendant's dwelling house or usual place of abode, at *(insert Defendant's address)* _____.

3. ***For service by registered or certified mail per JCRCP 91 (if allowed)***: Depositing a copy in a mailbox of the United States Post Office, enclosed in a sealed envelope, postage prepaid, certified or registered mail, return receipt requested, addressed to Defendant at *(insert Defendant's address)* _____ _____. *(A copy of the signed return receipt must be attached.)*

4. ***For service on a business entity per JCRCP 4(d)(1) or (2)***: Delivering and leaving a copy with *(insert name or physical description of person served)* _____, who is Defendant's *(check one)* ☐ president or other head, ☐ secretary, ☐ cashier, ☐ managing agent, ☐ resident agent, or ☐ other *(specify)* _____ _____, at *(insert address at which you served)* _____ _____.

Date: _____   **Signature**: _____

☐ Residential/ ☐ Business Address: _____ Phone: _____

You MUST check one of the following boxes AND have this affidavit notarized *(bottom left)* **or sign the unsworn declaration per NRS 53.045** *(bottom right)***:**

☐   I am a licensed process server or an employee of a licensed process server; my license or registration number is *(insert license or registration number)*: _____.

☐   I am not required to be licensed under chapter 648 of the Nevada Revised Statutes or another provision of law because I am not engaged in the business of serving legal process within the State of Nevada.

SUBSCRIBED AND SWORN to before me this

_____ day of _____, 20____.

_____

NOTARY PUBLIC in and for the

County of _____, State of _____.

"I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct."

(Signature): _____

(Date): _____