

MOTION FOR EXPEDITED RELIEF FOR THE REMOVAL OR EXCLUSION OF TENANT OR INTERRUPTION OF ESSENTIAL SERVICES (JUSTICE COURT)

Is this the right form for you?

This form might be right for you if: You're a tenant who rents a residential property, and your landlord has locked you out without going through the eviction process or has terminated your utilities or essential services.

An eviction case has been filed against you: If your landlord has filed an eviction case against you and the eviction case is pending, you can use this form. You will file the form using the case number for the eviction case that your landlord filed.

Your utilities weren't shut off because you failed to pay your bill: If your power, gas, or water were shut off because you didn't pay your bill, you cannot use this form.

What you should know before you file:

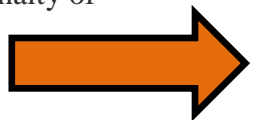
Filing fee: The court may charge you a filing fee of \$71 if this is your first filing in the eviction case. If you've already filed in the case, there won't be an additional filing fee. If you can't afford the filing fee, you can file an application asking the court to waive it based on your inability to pay.

Free Ask-A-Lawyer: The Civil Law Self-Help Center hosts a Landlord/Tenant Ask-A-Lawyer program where you can sign up for a free 15-minute consultation with an attorney. There are two sessions every Wednesday, 10:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00 p.m. You should come one hour before the session to sign up. Space is limited.

Filling out your forms:

- Read the entire form BEFORE you start filling it out. This will help you understand what the form is intended to accomplish and what information you'll need to provide.
- Be sure your completed form is clear and easy to read. Type your form or use blue or black ink only. This form is available online and can be filled out on a computer and printed.
- Use the case number and department number assigned to your landlord's case. If you don't know them, look up the case on the court's website by searching your name or your landlord's name.
- Use your legal name, current address, daytime telephone number, and a valid e-mail address.
- Fill out the form completely and accurately. If something does not apply to you, write "N/A" (meaning "not applicable").
- Sign your forms in each place that requires your signature. You are signing "under penalty of perjury." That means untrue information could lead to civil and criminal penalties.

For information and forms, visit www.CivilLawSelfHelpCenter.org.



- Keep a clean copy of the completed form for your records in a safe place.

Filing With the Court to Start Your Case:

In person: Take your completed form to the justice court for the township where the rental property is located.

- If you're filing your case in the Las Vegas Justice Court, you will not need to make copies, but you will need a valid e-mail address. The court clerk will help you electronically file your form. The court will e-mail your filed document to you after processing.
- In all other justice courts (Henderson or North Las Vegas, for example), you'll need to make at least two additional copies of your form. Give the original and all copies to the court clerk for filing. The clerk will return the filed copies to you.

Online: In the Las Vegas Justice Court, you can file electronically at <http://wiznet.wiznet.com/clarknv>. You must register for an account, and you must be able to upload your documents via pdf. There is a \$3.50 fee for each document you upload.

Serving the Other Side:

Have someone personally serve your landlord with the motion and the notice of hearing:

Timing: Because the court may set your hearing on an expedited basis, you should serve your landlord with your motion and the hearing date as quickly as possible. Do not delay.

Who Can Serve: Anyone 18 and older, who is not a party to the case.

How To Serve: The complaint and the notice setting the date and time of the hearing must be hand delivered to the landlord or property manager, a person in charge at the landlord's or property manager's office, or a person who lives at the landlord's home and is at least 14 years old.

File the Affidavit of Service: The person who served the documents must complete an Affidavit of Service. File the Affidavit of Service at the courthouse with the court clerk before your hearing. An Affidavit of Service form is available on the Self-Help Center website.

Attending Your Hearing:

- Be on time. Allow extra time for traffic or other possible delays.
- Dress appropriately and conservatively and conduct yourself properly in the courtroom.
- When you enter the courtroom, check in with the courtroom clerk or the bailiff.
- Listen carefully and talk directly to the judge. Do not speak directly to the other side.
- Be prepared to tell the judge your story and to state your position, how you would like the judge to rule, and why the judge should rule in your favor.

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