

1 _____
(Name)

2 _____
(Mailing address)

3 _____
(City, state, zip code)

4 _____
(Telephone number)

5 _____
(E-mail address)

6 ☐ Plaintiff / ☐ Defendant/ ☐ Other (specify) _____,

7 In Proper Person

8 **JUSTICE COURT, TOWNSHIP OF _____**
9 **CLARK COUNTY, NEVADA**

10 _____,

11 Plaintiff(s),

12 vs.

13 _____,

14 Defendant(s).

Case No.: _____

Dept. No.: _____

Date of Hearing: N/A

Time of Hearing: N/A

15 **EARLY CASE CONFERENCE REPORT PURSUANT TO JCRCP 16.1(b)**

16 Pursuant to JCRCP 16.1(b), the parties referenced in the case caption above submit this report of
17 the documents and witnesses exchanged by them as required by JCRCP 16.1(a).

18 1. Plaintiff, (*insert plaintiff's name*) _____, filed the
19 Complaint in this case on (*insert date complaint was filed*) _____. Defendant,
20 (*insert defendant's name*) _____, filed the Answer in this case on
21 (*insert date answer was filed*) _____.

22 2. Plaintiff provided a listing of documents and witnesses to all parties on (*insert date of*
23 *plaintiff's exchange*) _____. Defendant provided a listing of documents and
24 witnesses to all parties on (*insert date of defendant's exchange*) _____.

25 3. Plaintiff and Defendant exchanged the following documents:

26 Plaintiff's Documents (*insert a numbered list of plaintiff's documents exchanged*)

27 1.
28 _____

- 1 2.
2 3.
3 4.
4 5.
5 6.
6 7.
7 8.
8 9.
9 10.
10 11.
11 12.

12 ([] Check if attaching additional pages.)

13 Defendant's Documents *(insert a numbered list of defendant's documents exchanged)*

- 14 1.
15 2.
16 3.
17 4.
18 5.
19 6.
20 7.
21 8.
22 9.
23 10.
24 11.
25 12.

26 ([] Check if attaching additional pages.)

27 4. Plaintiff and Defendant exchanged lists of persons known to have knowledge of facts relevant
28 to this case, and copies of those lists are attached.

28 5. Plaintiff and Defendant understand that they are under a continuing duty to promptly

1 supplement these disclosures as new information becomes available. They further understand that the
2 Court could exclude those documents or witnesses that are not promptly disclosed to the other side.
3 (JCRCP 16.1(c).)

4 **PLAINTIFF:**

5 DATED this ____ day of _____, 20__.

6 I declare under penalty of perjury under the law of the State of
7 Nevada that the foregoing is true and correct.

8 _____
(Signature)

9 _____
(Name)

10 ☐ Plaintiff / ☐ Defendant/ ☐ Other, In Proper Person

11 **DEFENDANT:**

12 DATED this ____ day of _____, 20__.

13 I declare under penalty of perjury under the law of the State of
14 Nevada that the foregoing is true and correct.

15 _____
(Signature)

16 _____
(Name)

17 ☐ Plaintiff / ☐ Defendant/ ☐ Other, In Proper Person
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I HEREBY CERTIFY that on *(insert date document was served)* _____,

I served the above EARLY CASE CONFERENCE REPORT PURSUANT TO JCRCP 16.1(b), pursuant to JCRCP 5(b), by depositing a copy of the same in the United States Mail in Las Vegas, Nevada, postage prepaid, to the address listed below (*insert names and mailing addresses of opposing parties' attorneys, or opposing parties directly if no attorneys*):

[illegible]

(Insert date, signature, and name of person mailing document:)

DATED this ____ day of _____, 20__.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

(Signature)

(Print name)